

Roles of Vestry and Non-Vestry Members at Vestry Meetings

Policy Statement:

1. Role of Vestry Members.

The Board of Directors of St. John's Parish, known as the Vestry, is responsible for conducting and managing the business and temporal affairs of the Parish.

The Vestry is the policy and decision-making body for the Parish. The Vestry reviews, discusses, and makes decisions based on discussions at Vestry meetings. Only Vestry members may vote (including the Rector who is ex-officio member of the Vestry) on matters at Vestry meetings.

2. Role of Secretary and Treasurer.

The Secretary (i.e., Clerk) and the Treasurer have a voice during the discussion of Vestry meeting agenda items but do not have a vote.

3. Role of Non-Vestry Members (i.e., guests)

Regular Vestry meetings are open and non-vestry members of the Parish are welcome as guests at meetings — except during occasional executive sessions.

3.1. Guests may be invited by the Vestry to formally present an agenda item (i.e., report or make a presentation) at a Vestry meeting.

3.2. While Vestry members maintain priority in the discussion and review of agenda items, guests not scheduled to present a report or presentation may also request recognition and, at the discretion of the meeting's leader, may briefly speak as time allows.

Original Policy Statement adopted by the Vestry on April 8, 2010; revised by the Vestry on July 20, 2021.