

**Animal Policy**  
**Episcopal Church of St. John the Baptist, Aptos, CA**

Approved by the Vestry on August 15, 2017

Our animal policy aims to take into consideration both the needs of animal owners and people who may be allergic to or fearful of those animals, in order to create a welcoming atmosphere for all people and creatures on our church grounds.

Animal owners are welcome to bring their dog, cat, or other pet to St. John's grounds and in the church's facilities, under the following conditions:

1. The animal must be on a six foot (or shorter) leash or crated, and it must be under the control of the owner at all times.
2. Employees and volunteers may have a pet with them in their office while doing church work, but must have a sign on the door notifying others that an animal is present and must provide an alternative meeting space if someone prefers a pet-free zone.
3. No animals are allowed in the kitchen or the nursery.
4. If bringing an animal to a group meeting, the pet owner must ask the other members of the group ahead of time if they are okay with the animal being present.
5. The animal should be well-behaved. This means that the animal can sit quietly and not distract the owner or the rest of the people present from the tasks at hand. If the owner has to constantly interact with the pet, or if the pet is interacting with others in the room such as to cause a distraction, others present may ask the owner to remove the animal.
6. Owners must clean up after their animal. This includes disposing of pet waste (i.e., scoop the poop), cleaning up any other messes made by the animal while on St. John's campus, and removing hair or dander from areas where the animal has been sitting (to try to keep the area as allergy-free as possible for the next people who use the space).
7. All animals must be tagged, registered, and vaccinated in accordance with appropriate state and county regulations. This includes being up-to-date on anti-flea medications.
8. If you have a complaint or concern about an animal present at St. John's, please contact the rector.

This animal policy may be expanded or revised in the future as needs arise.