

Episcopal Church of St. John the Baptist  
**Parish Activity vs Budget October 2024**

Date Range: Jan 1st 2024 - Oct 31st 2024 | Filtered by: Fund

Accounts	October Actual	October Budget Over/ Under	YTD Actual	YTD Budget Over/ Under	Annual Budget
<b>Revenues</b>					
4000-0000 Existing Resources	0	0	0	0	18,132
<b>Support</b>					
<b>Pledges</b>					
4001-0000 Current Year Annual Pledge	11,272	(2,061)	276,046	18,169	311,696
4002-0000 Prior Year's Pledge Paid This Year	0	0	940	(4,060)	5,000
Total Pledges	11,272	(2,061)	276,986	14,109	316,696
<b>Unpledged Gifts</b>					
<b>Spontaneous</b>					
4007-0000 Anonymous Cash & Coin	152	(171)	3,262	37	3,870
4011-0000 Unpledged Unrestricted Gifts	4,234	2,169	13,777	(6,873)	24,780
Total Spontaneous	4,386	1,998	17,040	(6,835)	28,650
<b>Holy Day Gifts</b>					
4203-0000 Ash Wednesday	0	0	30	(250)	280
4205-0000 Easter	0	0	240	30	210
4206-0000 Christmas	0	0	0	0	65
4207-0000 Other Holy Days	0	(4)	0	(42)	50
Total Holy Day Gifts	0	(4)	270	(262)	605
<b>Special Service Donations</b>					
4131-0000 Gifts in Memory of	0	(167)	815	(852)	2,000
Total Special Service Donations	0	(167)	815	(852)	2,000
Total Unpledged Gifts	4,386	1,827	18,124	(7,949)	31,255
<b>Fundraiser Proceeds</b>					
4140-0000 Fundraiser	0	(167)	0	(1,667)	2,000
4140-1100 Fundraiser Vegetarian Meals	0	0	345	345	0
4142-0000 Fundraiser, St. Pat	0	0	1,576	1,576	0
4143-0000 Fundraiser, Pride	0	0	0	(1,000)	1,000
4149-0000 Xmas Crafts Fair	0	0	0	0	2,500
Total Fundraiser Proceeds	0	(167)	1,921	(746)	5,500
Total Support	15,658	(400)	297,031	5,414	353,451
<b>Revenue</b>					
4601-0000 Interest	399	380	1,256	1,064	230
4602-0000 Facility Rental	370	129	2,290	(118)	2,890
4604-0000 Helpful Shop Tithe	726	101	6,738	488	7,500
Total Revenue	1,494	609	10,284	1,434	10,620
<b>Total Revenues</b>	<b>\$ 17,152</b>	<b>\$ 209</b>	<b>\$ 307,315</b>	<b>\$ 6,848</b>	<b>\$ 382,203</b>
<b>Expenses</b>					
<b>Ministry</b>					
<b>Worship</b>					
<b>Altar Guild</b>					
<b>Consumables</b>					
5020-0000 AG Consumables	209	(126)	626	207	1,000
Total Consumables	209	(126)	626	207	1,000
Total Altar Guild	209	(126)	626	207	1,000
<b>Music</b>					
5025-0000 Contract Musicians	250	50	2,750	250	3,600

Accounts	October Budget		YTD Budget		Annual Budget
	October Actual	Over/Under	YTD Actual	Over/Under	
5026-0000 Music Licensing	0	0	290	0	500
5027-0000 Piano and Organ Tuning	0	222	225	1,996	2,665
5028-0000 New Musical Instruments	0	25	218	32	300
Total Music	250	297	3,483	2,278	7,065
Total Worship	459	171	4,109	2,485	8,065
<b>Coffee Hour &amp; Event Hospitality</b>					
<b>Food and Beverage</b>					
5041-0201 Packaged Snacks & Pastry Coffee Hour	0	0	67	(67)	0
5042-0201 Groceries Coffee Hour	0	100	390	610	1,200
5042-0202 Groceries Events - General	0	17	0	167	200
5042-0203 Groceries Maundy Thursday	0	0	145	0	145
5042-0204 Groceries Easter Breakfast and Brunch	0	0	266	0	266
5044-0000 Coffee & Tea	0	0	56	(56)	0
5044-0201 Coffee & Tea Coffee Hour	0	0	73	(73)	0
5045-0000 Beverage Condiments	0	0	8	(8)	0
Total Food and Beverage	0	117	1,005	572	1,810
Total Coffee Hour & Event Hospitality	0	117	1,005	572	1,810
<b>Stewardship</b>					
5061-0000 Narrative Annual Report	44	(44)	44	956	1,000
5062-0000 Stewardship Dinner Event	0	0	92	1,108	1,200
5064-0000 Honored Steward Award	0	0	0	210	210
Total Stewardship	44	(44)	136	2,274	2,410
<b>Formation</b>					
<b>Adult Formation</b>					
5071-0000 Forward Day-By-Day	0	8	75	8	100
5073-0000 Stations of the Resurrection	0	0	0	100	100
5074-0000 Ecumenical activity (eg Tent of Abraham)	0	17	0	167	200
Total Adult Formation	0	25	75	275	400
<b>Sunday School</b>					
5081-0000 Godly Play Toys & Training	0	42	108	309	500
5082-0000 Arts and crafts supplies	0	0	75	(75)	0
Total Sunday School	0	42	183	234	500
Total Formation	0	67	258	509	900
<b>Outreach</b>					
5089-0000 Theological Education (CDSP)	0	0	0	0	100
5090-0000 Cub Scouts	0	0	0	100	100
5091-0000 Committee Grants	0	0	0	0	1,500
5093-0000 COPA Dues	750	(750)	2,250	(750)	3,000
5094-0000 Association of Faith Communities Dues	0	0	0	0	3,000
5095-0000 Sheltering Expense	0	4	0	42	50
5096-0000 Habitat for Humanity lunches	0	8	0	83	100
Total Outreach	750	(738)	2,250	(525)	7,850
Total Ministry	1,253	(427)	7,757	5,315	21,035
<b>Campus</b>					
<b>Building</b>					
<b>Maintenance</b>					
5100-0000 Contribution to Maintenance Reserve	0	0	0	0	3,117
5101-0000 Backflow Testing (Dave Wilson Backflow)	0	0	390	(290)	100
5102-0000 Locksmith Service (AA Safe & Lock)	0	0	206	(206)	0
5103-0000 Hardware	0	0	8	(8)	0
5104-0000 Maintenance	310	98	1,344	2,740	4,900
5105-0000 Repairs	0	0	2,760	(2,760)	0
5106-0000 Replacement Equipment	0	0	217	(217)	0
Total Maintenance	310	98	4,924	(741)	8,117
<b>Fire Prevention</b>					

Accounts	October Budget		YTD Actual	YTD Budget	
	October Actual	Over/Under		Over/Under	Annual Budget
5111-0000 Fire Alarm Service (1st Trust Alarm)	281	(281)	843	(168)	900
5112-0000 Kitchen Fire Safety (SC Fire Equip Co)	0	0	432	298	730
5113-0000 Fire Sprinkler Inspection (BFP Fire Prevention)	0	67	0	667	800
Total Fire Prevention	281	(214)	1,275	797	2,430
<b>Janitorial</b>					
5120-0000 Janitorial Supplies - General	231	(86)	2,162	(716)	1,735
Total Janitorial	231	(86)	2,162	(716)	1,735
Total Building	821	(202)	8,361	(660)	12,282
<b>Landscape and Grounds</b>					
5131-0000 Irrigation Water (SCWD)	0	250	2,660	(160)	3,000
5132-0000 Security Camera Subscription (Cam Plus)	0	0	0	99	99
<b>Landscape</b>					
5134-0000 Landscape Service	550	150	7,000	0	8,400
5135-0000 Landscape Supplies	0	100	660	340	1,200
5136-0000 Other Landscape	0	0	171	(171)	0
5137-0000 Dump Fees	0	0	26	(26)	0
Total Landscape	550	250	7,857	144	9,600
Total Landscape and Grounds	550	500	10,517	82	12,699
<b>Utilities</b>					
5141-0000 Internet (Comcast)	234	(44)	1,985	(85)	2,280
5142-0000 Telephone (Comcast, RingCentral)	112	42	1,355	193	1,858
5143-0000 Gas (PG&E)	133	200	3,640	(307)	4,000
5144-0000 Indoor Water and Fire Connection (SCWD)	1,528	(1,003)	7,810	(2,560)	6,300
5145-1000 Trash & Recycling (Greenwaste) Parish	0	225	2,201	49	2,700
5145-4403 Trash & Recycling (Greenwaste) Landscape	0	38	284	91	450
<b>Electricity</b>					
5146-0000 Electricity (PG&E)	(29)	779	5,195	2,305	9,000
5147-0000 Sandbar Solar Monitoring Service	0	0	500	(500)	0
Total Electricity	(29)	779	5,695	1,805	9,000
Total Utilities	1,978	237	22,970	(813)	26,588
<b>Office Trailer</b>					
5151-0000 Office Trailer Rent (Willscot)	621	10	5,879	427	7,567
Total Office Trailer	621	10	5,879	427	7,567
<b>Insurance</b>					
5160-0000 Multi-Peril Insurance (MinistryFirst)	0	0	7,052	(812)	8,320
5162-0000 Participant Accident Insurance (B'hood Mutual)	0	0	200	(200)	200
5163-0000 Excess Liability Insurance	0	0	425	25	450
Total Insurance	0	0	7,677	(987)	8,970
<b>Taxes and Assessments</b>					
5171-0000 Property Assessment (SC County)	0	0	718	0	1,450
5172-0000 Misc Sales Taxes Paid to Vendors	21	(21)	211	(211)	0
Total Taxes and Assessments	21	(21)	929	(211)	1,450
Total Campus	3,991	525	56,332	(2,162)	69,556
<b>Fair Share</b>					
5201-0000 Fair Share (Diocese of El Camino Real)	4,273	(24)	42,444	48	50,991
Total Fair Share	4,273	(24)	42,444	48	50,991
<b>Administration</b>					
<b>Vestry</b>					
5207-0000 Vestry Retreat, Rector Room & Board	103	(103)	288	77	365
Total Vestry	103	(103)	288	77	365
<b>Marketing and Visibility</b>					
5211-0000 Advertising	0	0	183	42	225
5213-0000 July 4 Parade Entry Fee	0	0	0	27	27
5214-0000 Save Our Shores donation	0	0	150	0	150

Accounts	October		YTD	YTD	
	Actual	Over/ Under		Actual	Over/ Under
Total Marketing and Visibility	0	0	333	69	402
<b>Office</b>					
5221-0000 Computers	0	0	185	(185)	0
5222-0000 Computer Repair & Service	0	83	630	203	1,000
5224-0000 Copier Service Contract (Smile)	172	(22)	1,610	(110)	1,800
5225-0000 Copy Paper	171	(171)	646	(646)	0
5226-0000 Printing	0	0	246	(246)	0
5227-0000 Postage	0	0	190	(190)	0
5288-0000 Other Office Supplies	0	122	105	1,112	1,460
Total Office	343	12	3,613	(63)	4,260
<b>Software</b>					
5231-0000 Realm Community Subscription	79	(2)	790	(15)	930
5232-0000 Accounting SW Subscription (Intuit, Realm)	50	0	500	(12)	588
5233-0000 Website Hosting (Weebly)	0	20	240	(220)	20
5234-0000 Payroll Service (MinistryWorks)	105	(38)	1,010	(144)	1,000
5235-0000 Zoom Subscription	0	0	288	(7)	281
5236-0000 Publishing Software Subscription (Adobe)	60	(30)	330	(30)	360
5238-0000 Dropbox Subscription	0	0	120	5	125
5239-0000 Domain Name Registration	20	(20)	20	(20)	0
Total Software	313	(69)	3,298	(442)	3,304
<b>Accounting &amp; Finance</b>					
5241-0000 Annual Review of Accounts	0	31	0	313	375
5244-0000 Net Credit Card Service Fees	8	52	223	375	718
5245-0000 Junk fee	50	(50)	160	(160)	0
Total Accounting & Finance	58	33	383	527	1,093
<b>Otherwise Unbudgeted</b>					
5291-0000 Contingency Fund	24	326	458	3,042	4,200
Total Otherwise Unbudgeted	24	326	458	3,042	4,200
Total Administration	842	198	8,373	3,211	13,624
<b>Personnel</b>					
<b>Staff</b>					
<b>Compensation</b>					
5411-6204 Salary & Wages Amma Eliza Linley	0	0	33,231	(1,319)	31,912
5411-6205 Salary & Wages Erika Essiem	6,250	4,827	6,250	37,368	58,388
5411-6301 Salary & Wages Dr. of Music Ministries	4,774	26	35,012	193	41,606
5411-6308 Salary & Wages Pipe Organ Maintenance	263	(263)	263	(263)	0
5411-6401 Salary & Wages Office Manager	2,819	(157)	20,001	(474)	23,078
5411-6402 Salary & Wages Bookkeeper	73	2,123	4,536	11,568	19,032
5411-6403 Salary & Wages Janitor	874	0	5,990	416	7,571
5411-6404 Salary & Wages Bookkeeper	1,418	(1,418)	1,418	(1,418)	0
5411-6405 Salary & Wages Janitor - temp	0	0	440	(440)	0
5412-6205 Rector Housing or Allowance Erika Essiem	4,000	(4,000)	8,250	(8,250)	0
Total Compensation	20,470	1,140	115,390	37,383	181,586
<b>Benefits</b>					
5421-6205 Pension Contribution Erika Essiem	94	1,629	94	7,577	9,969
5421-6401 Pension Contribution Office Manager	312	(139)	1,716	15	2,077
5423-6205 CPG Health Ins (Dental / Medical) Erika Essiem	0	1,202	0	7,213	9,618
5423-6401 CPG Health Ins (Dental / Medical) Office Manager	164	(35)	1,640	(350)	1,548
5425-6301 Payment in Lieu of Dental Insurance Dr. of Music Ministries	164	(41)	1,202	26	1,473
5426-6205 ECR Group Life Insurance Erika Essiem	0	11	0	54	75
5427-6205 ECR Accidental Death & Dismemberment Insurance Erika Essiem	0	1	0	4	5
5428-6205 ECR Long Term Disability Insurance Erika Essiem	0	59	0	293	410
5429-6205 ECR Long Term Care Insurance Erika Essiem	0	11	0	53	74
Total Benefits	734	2,697	4,651	14,884	25,249

Accounts	October		YTD	YTD	
	Actual	Over/ Under		Budget	Over/ Under
<b>Staff Expenses</b>					
5451-6205 Continuing Education Erika Essiem	700	( 700)	700	( 700)	0
5452-0000 Mileage	0	25	0	250	300
5453-0000 Business Expense	165	( 138)	165	104	322
Total Staff Expenses	865	( 813)	865	( 346)	622
Total Staff	22,069	3,024	120,906	51,921	207,457
<b>Supply Clergy</b>					
5413-6204 Clergy Stipend, Preside AND Preach Amma Eliza Linley	0	38	1,060	( 677)	459
5413-6500 Clergy Stipend, Preside AND Preach Supply Clergy	0	38	265	118	459
5413-6501 Clergy Stipend, Preside AND Preach Fr. John Duncan	0	38	1,060	( 677)	459
5413-6502 Clergy Stipend, Preside AND Preach The Rev. Mary Lou McKenny	0	38	3,005	( 2,622)	459
5413-6503 Clergy Stipend, Preside AND Preach Rev. Mary Craig Carruthers	265	( 227)	1,675	( 1,292)	459
5414-0000 Clergy Stipend, Preside OR Preach	157	( 157)	157	( 157)	0
5414-6204 Clergy Stipend, Preside OR Preach Amma Eliza Linley	0	39	0	393	471
5414-6500 Clergy Stipend, Preside OR Preach Supply Clergy	0	0	157	( 157)	0
5414-6501 Clergy Stipend, Preside OR Preach Fr. John Duncan	0	39	509	( 117)	471
5414-6502 Clergy Stipend, Preside OR Preach The Rev. Mary Lou McKenny	0	39	265	128	471
5414-6503 Clergy Stipend, Preside OR Preach Rev. Mary Craig Carruthers	0	39	108	285	471
Total Supply Clergy	422	( 74)	8,261	( 4,777)	4,181
<b>Other Personnel Expenses</b>					
5461-0000 Recruiting Fees	0	42	470	( 53)	500
5462-0000 Background Checks (Realm)	0	10	0	100	120
5463-0000 Live Scan Fees	57	( 48)	109	( 14)	114
5465-0000 Workers' Compensation Insurance	436	( 302)	1,419	( 77)	1,610
5466-6500 Supply Clergy Mileage Supply Clergy	0	0	60	( 60)	0
5467-0000 Rector Search	0	417	0	4,167	5,000
5469-6205 Recruitment Expenses Erika Essiem	0	0	1,379	( 1,379)	0
5470-6205 Relocation Expenses Erika Essiem	2,181	( 2,181)	8,606	( 8,606)	0
<b>Employer Taxes</b>					
5464-0000 Employer Taxes	794	( 794)	5,524	( 5,524)	0
5464-6301 Employer Taxes Dr. of Music Ministries	0	423	0	3,105	3,669
5464-6401 Employer Taxes Office Manager	0	241	0	1,764	2,085
5464-6402 Employer Taxes Bookkeeper	0	201	0	1,472	1,739
5464-6403 Employer Taxes Janitor	0	60	0	441	521
Total Employer Taxes	794	130	5,524	1,258	8,015
Total Other Personnel Expenses	3,468	( 1,931)	17,567	( 4,665)	15,359
Total Personnel	25,959	1,019	146,734	42,479	226,997
<b>Investment Expense</b>					
5601-0000 Broker Commission	0	0	23	( 23)	0
Total Investment Expense	0	0	23	( 23)	0
<b>Total Expenses</b>	<b>\$ 36,318</b>	<b>\$ 1,291</b>	<b>\$ 261,663</b>	<b>\$ 48,868</b>	<b>\$ 382,203</b>
<b>Net Total</b>	<b>( \$ 19,166)</b>	<b>\$ 1,500</b>	<b>\$ 45,652</b>	<b>\$ 55,716</b>	<b>( \$ 0)</b>