

Approved Vestry Minutes for May 17, 2022 Meeting

Present: Kathy Butler, Alliee DeArmond, Win Fernald, Joanna Phillips, Chris Rowen, Nancy Shepard, Jon Showalter, Debra Spencer, Mtr. Tracy Wells Miller, Antonette Wood,

Guests: Nelson Crandall and Karen Greenleaf

Mtr. Tracy convened the meeting at 6:36pm.

Formation: Jon prayed us in and led formation.

Consent Agenda: Two items passed on a unanimous vote.

- a. Minutes of the April 26 Vestry Meeting
- b. Chartering of a Cub Scout Pack

Treasurer's Report:

- The treasurer reported that pledges are down a bit, however the total support is very close to expectations.
- The Helpful Shop is just a bit under its sales forecast, and already has more than \$20,000 available for grants.
- Converting from QuickBooks has been more difficult than expected because of the way it handles account numbers (#s for individual accounts and not for summaries). Expenses are also a problem when the money goes into a reserve account and is not spent immediately. These often have to be cleared with manual transactions. QuickBooks does not record the Helpful Shop tithe to the church and the Bookkeeper has to make these entries manually.
- The PPP loan has not been fully spent and we need to spend the remaining money in 2022. We can use it to cover operations, use it as grants or spend it in some other way. We need to spend it and not return it.

Discussion:

- a. Proposal from ASUC to Name Rooms: After a short discussion we agreed that any naming of rooms that did not include the whole parish was not an appropriate step to take at this time.
 - a. First, it should include a fundraising component
 - b. Second, input from all of the parish should be considered.
 - c. This issue may best come up again when we begin a new round of fundraising.
- b. Rector's Sabbatical: The Senior Warden becomes the ecclesiastical authority when the Rector is absent, and the Junior Warden is next in line. Two assisting priests, Amma Eliza Linley and The Rev. Mary Lou McKenny have agreed to share emergency support duties during Tracy's sabbatical time. The Rector is refining her sabbatical plans and budget and expects to review them with the two wardens before the end of May. The sabbatical will include both study time and vacation time. The budgeted items currently include Substitute Clergy @ \$2,750.00, Technical Support @ \$____.00, Technical Equipment @ \$____.00, Retreat @ \$900.00, Travel @ \$5,500.00. The vestry had additional questions that included:
 - a. Pay for substitute clergy for emergencies.

- b. Is there other compensation we should be prepared to handle?
- c. Is there any guidance available for what is not a valid sabbatical expense?
- d. While a sabbatical is not a vacation, vacation may be included.
- e. For a sabbatical, the person should be doing something they really want to do, and it can be a mix of study, reflection and vacation.

Information:

- a. Discernment Steering Committee: Note, Joan Valor has dropped off the Discernment Committee to help Floyd with his health needs. The Vestry agreed to leave the committee at 5 members for now. The committee is using our statement of mission and values with our consultant. They had an energizing first meeting with lots of open discussion. Linda is pleased with the content and capabilities of the committee. Their goal is to reach out to everyone in the congregation at some point during this discernment. It appears that the vestry put the right committee together for this work.
- b. Realm Accounting: The Treasurer is making progress implementing this system (he is on page 9 of 9 of part 1) and hopes to be ready to meet with the Bookkeeper when she returns from emergency leave. We expect to stay with our current bookkeeper.
- c. The Bishop's visit is scheduled for Tuesday evening, May 31st, at 7:00 PM. We have 7 people ready to be confirmed or received.

Helpful Shop Report: by Joanna Phillips

- a. The shop is doing very well with more than \$7,340 sales in April.
- b. There is a need to expand the shop with more volunteers to stay open for more hours.
- c. The Shop would like to have two shifts every day 11:00 to 2:00 and 2:00 to 5:00
- d. The key is recruiting more people and getting them trained.
- e. The Shop would like more announcements to be made at church to find more people.
- f. The Helpful Shop is in desperate need for more household items to be available for sale in the shop. Bring everything you have that you are willing to part with.

Fourth of July Parade:

- a. Tracy will reach out to Brian Raney and Larry Moreman regarding organization.

Safe Church Training:

- a. Debra and Win have completed all of the training.
- b. Tracy wants to have a team meeting as soon as everyone has completed the training.

Report Out:

- a. The Vestry invited a Cub Scout Pack, 1 boy's den and 1 girl's den, to meet at the church.
- b. The Helpful Shop wants to open more hours and needs volunteers from the church.
- c. The Vestry dismissed a proposal to name rooms in hopes of including all of the parish.
- d. The Rector's Sabbatical is in the final planning stages with more information to come.
- e. The Discernment Committee has met with Linda Buskirk and has begun its work.

Evaluation: Covered a lot ground, smooth, comfortable, fun, played well with others, efficient, not enough fighting

Respectfully submitted,

Win Fernald