

**Episcopal Church of St. John the Baptist, Aptos, California**  
**Final 2021 Parish Operating Budget Adopted on March 16, 2021**

**QuickBooks**

Account #	Description	Amount
	Source of funds	
	Support	
40115	Current pledge	300,912
40121	Prior year pledges realized	880
	Offerings	
40110	Loose plate	547
40130	Identifiable offerings	15,000
40140	Restricted cash offerings	
	Holy days	
40151	Easter	0
40153	Christmas	331
40159	Other holy days	166
	<b>Total holy days</b>	<b>\$497</b>
40160	Memorials, baptisms, weddings	470
	<b>Total offerings</b>	<b>\$16,514</b>
	<b>Total support</b>	<b>\$318,306</b>
	Revenue	
	Fund raisers	
40183	Amazon Smile	110
40184	Christmas crafts fair	1,500
40189	Other events	1,500
	<b>Total fund raisers</b>	<b>\$3,110</b>
41200	Facility rental	0
49000	Interest & dividends	228
40124	Helpful Shop tithe	1,970
40190 (was 51005)	ACYP 2020 cost offset	0
	ACYP 2021 admin contribution	1,000
	<b>Total revenue</b>	<b>\$6,308</b>
	<b>Total source of funds</b>	<b>\$324,614</b>
	Expenses	
	Ministry	
	Worship	
	Substitute clergy	
50120	Stipend	1,000
50121	Mileage	0
	<b>Total substitute clergy</b>	<b>\$1,000</b>
50701	Restricted donations	0
50705	Worship & liturgy assets	157
50710	Altar supplies, consumable	649
50720	Altar flowers	0
50730	Organ & piano maintenance	1,960
50740	Musicians - contract	2,800
50750	Music supplies	300
50765	Other Worship Events/Food	0
	<b>Total worship</b>	<b>\$6,866</b>
	Parish Life	
50420	Hospitality / coffee hour	0
50430	Newcomers	0
50440	Parish care	0
	<b>Total parish life</b>	<b>\$0</b>
	Stewardship	
50610	Stewardship	1,450
50611	Endowment Legacy Society	0
	<b>Total stewardship</b>	<b>\$1,450</b>

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	Education	
50220	Adult education	0
50240	Sunday school	300
50250	Regional youth group	3,000
	<b>Total education</b>	<b>\$3,300</b>
	Outreach	
50310	Outreach grants & programs	1,500
50320	COPA	3,000
50325	ESL - English learners	50
50330	AFC dues	3,000
50331	Sheltering (Homeless) Program expenses	0
50340	CDSP -Theological Education	0
	<b>Total outreach</b>	<b>\$7,550</b>
	<b>Total ministry</b>	<b>\$19,166</b>
	Campus	
51051	Office trailer rent	5,943
	Maintenance	
51010	General maintenance	5,000
51020	Janitorial supplies and services	1,090
	Fire prevention	
51013	Fire protection maintenance	650
51014	Building systems maintenance	1,600
51025	Fire alarm maintenance	1,020
51026	Add to 5 yr fire inspection fund	300
	<b>Total fire prevention</b>	<b>\$3,570</b>
	<b>Total maintenance</b>	<b>\$9,660</b>
51011	Add to the Capital Fund	3,009
	Equipment & fixtures	
51012	Non-office equipment	0
	Office	
51405	Computer equipment	230
51407	Computer support &IT	0
51410	Office equipment maintenance	1,640
	<b>Total office</b>	<b>\$1,870</b>
	<b>Total equipment &amp; fixtures</b>	<b>\$1,870</b>
51015	Landscape & grounds	7,270
	Utilities	
51041	Power - electric	7,245
51042	Power - gas	1,172
51043	Water - facility	2,918
51044	Water - landscape	5,008
51045	Trash & recycling	1,707
	<b>Total utilities</b>	<b>\$18,050</b>
51035	Security services	0
51050	Assessments	1,296
	<b>Total campus</b>	<b>\$47,098</b>
	Insurance	
51110	Umbrella policy	7,909
51160	Worker's compensation	1,500
	<b>Total insurance</b>	<b>\$9,409</b>
51225	Fair Share (Work of the Diocese)	42,875

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	Administration	
50490	Vestry retreat	0
51210	Marketing & visibility	350
51220	Bank charges & fees	502
51225	Payroll service & software	1,668
51230	Dues & Subscriptions	0
51239	Copies over contract	235
51240	Office supplies & postage	553
51242	Computer software & supplies	2,234
51244	Rector business expenses	250
51246	Rector mileage	1,000
51248	Rector education	700
50110	Clergy conference	0
51250	Printing & publication	0
51260	Telephone	2,794
51265	Internet service	1,470
51266	Online communication tools (Zoom, Realm)	436
51280	Annual review of accounts	350
51285	Bookkeeping service	15,710
	<b>Total administration</b>	<b>\$28,252</b>
	Personnel	
	Staff compensation	
60110	Bookkeeper	0
	Office manager	
60120	Wages	20,800
	Dental	1,296
	Life insurance	127
	Pension	1,872
	<b>Total office manager</b>	<b>\$24,095</b>
60140	Nursery coordinator	1,069
60050	Director of Music Ministries	37,500
60056	Youth Music Camp Leader	0
60060	Dir. of Children & Fam. Ministries	10,921
60090	Janitor	2,384
	<b>Total staff compensation</b>	<b>\$75,969</b>
	Rector	
61010	Salary	31,700
61020	Housing	60,000
61030	Medical insurance	20,580
61032	Life insurance	214
61050	Pension premium	16,506
61060	Dental/disability	1,896
61070	Add to sabbatical reserve	3,000
	<b>Total Rector</b>	<b>\$133,896</b>
65010	Employer taxes	5,243
65600	Recruitment expenses	0
	<b>Total personnel</b>	<b>\$215,108</b>
	<b>Total expenses</b>	<b>\$361,908</b>
	<b>Surplus (Deficit)</b>	<b>(\$37,294)</b>
	Cash reserve from PPP loan	38,000
	<b>Remaining PPP loan cash (unfunded deficit)</b>	<b>\$706</b>