

**MINUTES
OF A REGULAR MEETING OF
THE VESTRY OF
EPISCOPAL CHURCH OF ST. JOHN THE BAPTIST, APTOS, CALIFORNIA**
a California nonprofit religious corporation

September 8, 2020

A regular meeting of the Vestry of Episcopal Church of St. John the Baptist, Aptos, California, a California nonprofit religious corporation (the “Parish”), was held via Zoom conference at 6:30 p.m. on Tuesday, September 8, 2020, pursuant to notice duly given.

ATTENDANCE

Vestry Members ⁽¹⁾	Present	Absent	Others Present
The Rev. Tracy Wells Miller, Rector	X		Nelson Crandall, Treasurer and Clerk of the Vestry
Annie Henry (2022)		X	Lynn Myers, bookkeeper
Barbara Raney (2020)	X		Tiana Brooke, bookkeeper
Bart Coddington, Senior Warden (2021)	X		Lisa Freeman, ACYP Director
Benjamin Davis, Junior Warden (2021)	X		Jon Showalter, AFC and parishioner
Cara Lucchesi (2022)		X	
Chris Rowen (2022)	X		
Francis Bayaca (2021)	X		
Karen Greenleaf (2020)	X		
Michael Hudson (2021)	X		
Nancy Shephard (2022)	X		
Patricia McGowan (2020)		X	
Sally Lewis (2020)	X		

The order of presentation of the items below does not necessarily reflect the order of discussion of the items at the meeting.

OPENING

Before the meeting, Mother Tracy introduced Lynn Myers of Lynn Myers Bookkeeping Service Inc., who was visiting by Zoom video link, and Tiana Brooke, the member of Lynn’s staff assigned to the Parish, who was visiting by Zoom audio link. Mother Tracy called the meeting to order at

¹ Term ends in December in the year indicated.

6:55 p.m. and led the opening prayer. For a devotional exercise, the Vestry performed a Lectio Divina on Acts 8:26-40 (Philip and the Ethiopian).

APPROVAL OF THE MINUTES OF THE AUGUST 18 VESTRY MEETING

Upon motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the minutes of the August 18, 2020 meeting of the Vestry are hereby approved as presented.

AMENDMENT OF RECTOR'S LETTER OF AGREEMENT

Upon motion duly made, seconded, and unanimously carried, the following resolutions were adopted:

RESOLVED, that in satisfaction of Article 9, Section 8 of the Parish Bylaws, Mother Tracy Wells Miller is authorized to forward the draft Addendum dated September 4, 2020 and its attachment (the "Addendum"), in the form presented to this Vestry, to Bishop Lucinda Ashby for her approval and signature.

RESOLVED FURTHER, that upon receipt of the Addendum signed by Bishop Lucinda and by Mother Tracy in her personal capacity, Senior Warden Bart Coddington is authorized to countersign the Addendum on behalf of the Parish.

AGREEMENT TO SERVE AS BACKUP AFC SHELTER DURING THE PANDEMIC

Parishioner Jon Showalter, appearing in his capacity as Chief Executive Officer of Association of Faith Communities of Santa Cruz County, Inc ("AFC"), explained that at present, Resurrection Catholic Church and United Methodist Church of Santa Cruz are sheltering the unhoused persons whom the Parish hosted every second Tuesday night before the imposition of restrictions on gathering because of the COVID-19 pandemic. Jon stated that because of the unknown duration of the shelter-in-place order, it is possible that one of these churches could be unable to continue to provide such shelter. Jon stated that it would give the AFC board one less thing to worry about if they had lined up a backup facility should such event occur.

It was noted that at the start of the shelter-in-place, the Parish had previously offered to make itself available as a non-rotating shelter, but that other churches had been selected for logistical reasons.

After brief discussion, and upon motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the officers of the Parish are authorized to allow the Parish's campus and building to be used as a non-rotating AFC shelter during the COVID-19 pandemic if one of the churches currently providing such shelter is unable to continue to do so.

DISCUSSION OF PROPOSED FOOD PANTRY

Before the meeting, Mother Tracy circulated the email from ACYP Director Lisa Freeman, attached as Exhibit A, concerning the placement of a free food pantry on the Parish campus. After discussion, and upon motion duly made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that this Vestry approves the concept of a plan to locate a little free pantry on the Parish campus and charges the Outreach Committee to work with Marie Minvielle to come up with the specifics of its appearance and a plan for its function and maintenance to bring back to the Vestry for final approval.

TREASURER'S REPORT

Treasurer Nelson Crandall referred to the report he posted on Realm earlier in the day. Nelson also mentioned that the Parish lease for the office trailer had expired and that he had requested quotes for renewed lease rates.

REPORT OUT

The consensus of the Vestry was that the following items should be reported to the Parish on Realm:

- Introduction to Lynn Myers and Tiana Brooke
- Review of the Rector's Letter of Agreement
- Mother Tracy's salary increase
- New appointments to the Nominating Committee
- Agreement to serve as an AFC backup site
- Possible Food Pantry

EVALUATION

Each participant in the meeting gave a one- or two-word evaluation of the meeting.

ADJOURNMENT

Mother Tracy led a closing prayer. The meeting was adjourned at 8:58 p.m.

Respectfully submitted,



Nelson Crandall, Clerk of the Vestry

EXHIBIT A

Food Pantry Proposal

From: Lisa Freeman <community-youth@st-john-aptos.org>

Date: Wed, Aug 26, 2020 at 9:39 PM

Subject: Ziva Food Pantry Proposal

To: Tracy Wells Miller <rector@st-john-aptos.org>

Dear Mother Tracy,

During the first week of classes, Marie Minvielle, a 6th-grade teacher at Mar Vista Elementry, contacted Karen Elerick (ACYC member), explaining her idea for a community food pantry in honor of Ziva Mitnick. Ziva was a 7-year-old Mar Vista student who unfortunately lost her battle with Leukemia. When Ziva was in Kindergarten she wrote that if she was president she would give food to the homeless.

Marie wants to collaborate with the Aptos Community Youth Program to bring Ziva's vision of giving food to those in need to light by starting a community food pantry for those in the community. As a teacher and longtime Aptos resident, Marie knows there are many who are direct neighbors of St. John's that are food insecure and this has been exasperated with the COVID-19 crisis.



The food pantry would be a physical structure placed outdoors on the St. John's campus (see photo attached of one in Corralitos Marie shared with me) where folks could easily donate non-perishable food items, and also take non-perishable food items as needed. She already has a volunteer willing to fund and build the structure.

With the immense creative talents that exist among the youth in the ACYP, the extent of our partnership is that ACYP would assist in the paint/design/construction of it. Marie described Ziva as a "flamboyant" child in love with unicorns and glitter, so they would love the structure to be painted and designed in a way to honor her as much as possible, although they could be flexible with this if the church was against that concept along with the church having a say in the dimensions of the structure.

Marie mentioned there is significant support within the Aptos community for this project, and that there would be plenty of volunteer support she would have to help keep watch of the food pantry. All funding is coming from donations and **NOT** from the ACYP endowment funds. ACYP is simply providing creative and artistic support for this endeavor and may collaborate for future food drives and such.

We perceive the structure would not be placed on the side of the church that faces the skatepark because of that being a high traffic area, but most likely on the McGregor Drive side of St. John's. Because it is mostly self-sustaining from the community, upkeep of it is minimal but would fall under Marie and her volunteers/community support she has for this endeavor, and **not** on the ACYP or St. John's to maintain it.

Marie discovered in researching these types of food pantries, that they just need to be placed on private property to operate, and she is looking for a place to do so.

ACYP strongly supports this endeavor since it not only would be a great experience for our youth but aligns with our desire to do social change work to support youth and families impacted by COVID-19 who may be struggling with basic food necessities right now (which is significant in our community!). Our program also supports honoring the lives of our beloved children in our community.

I have seen these in action before in other cities I have lived in. An organization I previously worked with had youth put water bottles and first aid supplies in there for the homeless along with food. So the possibilities for something like this in a neighborhood can be quite extensive.

I have spoken to Marie on the phone, and she is happy to address questions and concerns and I am as well.

Let me know what you think!

All the best,
Lisa

--

Lisa Freeman

Community Youth Program Director

Aptos Community Youth Program

The Episcopal Church of St. John the Baptist

831-854-7265 | community-youth@st-john-aptos.org