

**MINUTES
OF A REGULAR MEETING OF
THE VESTRY OF
EPISCOPAL CHURCH OF ST. JOHN THE BAPTIST, APTOS, CALIFORNIA**
a California nonprofit religious corporation

April 9, 2019

A regular meeting of the Vestry of Episcopal Church of St. John the Baptist, Aptos, California, a California nonprofit religious corporation (the “Parish”), was held in St. John’s Cafe at 125 Canterbury Drive, Aptos, California, at 7:00 PM on Tuesday, April 9, 2019, pursuant to notice duly given.

ATTENDANCE

Vestry Members ⁽¹⁾	Present	Absent
The Rev. Tracy Wells Miller, Rector	X	
Anne Baker (2019)	X	
Barbara Raney (2020)	X	
Bart Coddington (2021)	X	
Benjamin Davis (2021)	X	
Francis Bayaca (2021)	X	
Karen Greenleaf (2020)	X	
Marlene Bumgarner (2019)	X	
Michael Hudson (2021)	X	
Patricia McGowan (2020)	X	
Rick Becton (2019)	X	
Sally Lewis (2020)	X	
Others		
Charles Greenleaf, parishioner	X	
Nelson Crandall, Clerk of the Vestry	X	

The order of presentation of the items below does not necessarily reflect the order of discussion of the items at the meeting.

¹ Term ends in December in the year indicated.

CALL TO ORDER AND DEVOTIONAL EXERCISE

Mother Tracy called the meeting to order and lead the opening prayer. As a devotional exercise, Mother Tracy asked the Vestry members to share what they see as their greatest need in the surrounding community. There was a general consensus that affordable housing is an issue for those other than longtime residents. Traffic, hunger, a youth program, suicide among seniors, assisted living facilities for aging residents, lack of opportunity for people to come in, a need for Christ, and a lack of common behavior standards were also mentioned.

Mother Tracy then asked what images and scripture passages come to people's minds in looking at the vision categories and scripture passages assembled in the Seeking Our Call program (attached as [Exhibit A](#) and [Exhibit B](#)).

Images

- A propensity for giving
- A welcoming home
- An inspired community
- A full cornucopia
- A group of people meeting in harmony
- An enthusiastic community
- A life giving community
- A joyful campus
- Programs that are building centered
- Jesus Christ and painted glass
- A welcoming place where an attentive ear is always available

Scriptures

- Isaiah 6:8
- John 21:17
- Galatians 3:28
- Micah 6:8
- Hebrews 10:24
- "All Are Welcome" Hymn
- Matthew 22:37-40 and Mark 12:31
- 1 John 4:18

STAINED GLASS UPDATE

Anne Baker distributed the black and white drawing of the proposed stained glass designs and described their colors and texture (color images had been circulated earlier) attached as [Exhibit C](#) and answered questions.

SAFESPACES UPDATE

Mother Tracy reported that there are three carloads of persons in the parking lot right now. Mother Tracy described the occupants. One of them has a trailer that is not practical to remove from the campus each day. Mother Tracy reported that the AFC recommends that there be some additional requirement for the extension of an additional benefit. Mother Tracy discussed her ideas of what the occupants can do to "earn" the right to leave the trailer on the property during the day.

SPACE RENTAL DISCUSSION

The Parish has had a policy of renting campus space to nonprofit organizations, but telling the organizations that if they can't afford the rent, they should pay what they can. The result has been that, with one exception, the organizations have been paying nothing). Mother Tracy is considering

revising the Parish policy to provide that organizations must pay something based on their budget, with a possible exception for rentals for fund raising purposes. (The idea being that the rental would be the Parish's donation.) Mother Tracy distributed the draft rate schedule attached as [Exhibit D](#) and asked for input after the meeting.

PEW REPLACEMENT PROJECT UPDATE

Rick Becton reported that new chairs (without kneelers) are being shipped to the Parish at this time. Karen Greenleaf reported on a parish in Seaside that is considering whether they want the old chairs, and whether they want them with or without kneelers. There are 50 chairs that have kneelers, 49 chairs the kneelers for which have been removed, and 8 prie-dieux. There was a wide-ranging discussion of how the Parish can satisfy its future demand for kneelers and alternatives for storing the existing chairs if someone does not accept them. There was also a rehash of the decision to replace the chairs. (The decision arose out of a concern for safety (three chairs had collapsed resulting in one minor injury) and subsequent analyses that have concluded they chairs are safe or can be made safe.)

DECISION RE RENTAL OF PROPERTY AT 236 SANTA CRUZ AVE FOR APTOS COMMUNITY YOUTH PROGRAM

Upon motion made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the Aptos Youth Program Committee is authorized to negotiate, and that the Rector and the Wardens are authorized to execute and deliver on behalf of the Parish, a lease for office space at 236 Santa Cruz Avenue, Aptos, for approximately 1,500 square feet on such terms as the Rector and the Wardens deem appropriate provided that the lease is for no more than three years from the date of occupancy and that the rent does not exceed \$3,900 per month.

DECISION RE GROUNDS BUDGET

Benjamin Davis presented the proposal attached as [Exhibit E](#). After discussion, and upon motion made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the budget for the campus grounds is increased by \$4,500 for the purposes outlined in the proposal of Benjamin Davis.

DECISION RE SUNDAY SCHOOL BUDGET

After discussion, and upon motion made, seconded, and unanimously carried, the following resolution was adopted:

RESOLVED, that the budget for Sunday School is increased by \$2,428 to be used for art supplies, additional seating, nursery supplies, and Godly Play training.

TREASURER'S REPORT

Anne Baker distributed, but did not discuss, the liaison expense report attached as [Exhibit F](#). Anne also distributed and discussed the finance committee's notes on the funds in each of the various parish accounts attached as [Exhibit G](#). Anne discussed the possibility of repurposing some of the funds.

EVALUATION

Each participant at the meeting gave a one- or two-word evaluation of the meeting. The words used included friendly, satisfying, thoughtful, accomplished, it's over, challenging, helpful, productive, yeah.

ADJOURNMENT

There being no further business, the meeting was adjourned. Mother Tracy led a closing prayer.

Respectfully submitted,

Nelson Crandall

Nelson Crandall, Clerk of the Vestry

EXHIBIT A SEEKING OUR CALL VISION CATEGORIES

Expanded Thriving Community of Servants	Inspiring Spiritual & Civic Engagement in the Next Generation	Worship Without Walls	Dynamic Serving Presence in the Community	Life Giving Spaces to Enable God's Mission.	Transforming Lives Through Christian Formation	Pastoral Care: A Broad Response to Health and Emotional Needs	Reaching Hearts, Giving Voice	Abundance of Resources and Support
<p>Revise Welcoming practices</p> <p>Getting to know each other's gifts</p> <p>Talent Scout for individual ministry & outreach</p> <p>Develop new generation of Lay Leaders</p> <p>Mother Tracy is thriving</p>	<p>Truly Contemporary Service</p> <p>2 times more Programs 3 times more Adults and Youth</p> <p>Engaging Sunday School for both Congregation and Youth</p> <p>Flourishing Youth Program</p> <p>Growing Youth & Family Programs</p> <p>Youth Program in Place</p>	<p>A Spanish Service</p> <p>Alternative Services</p> <p>More contemporary & contemplative services</p>	<p>Helpful Shop as social center</p> <p>Bilingual Taizé for neighborhood</p> <p>Greater involvement with neighbors</p> <p>Community Dinners</p> <p>Church to become Searchlight Hub</p> <p>Enough meeting spaces and workrooms to serve community</p> <p>Finished building is center of community engagement</p> <p>Ready to Testify</p> <p>Spanish as a Second Language group</p> <p>(Beacon for) Arts in Community</p> <p>Community Elder group</p> <p>Thriving outreach (3)</p> <p>Inclusion of all</p> <p>More diverse church</p>	<p>Finish phases 2 & 3 (4)</p> <p>Sanctuary in Round</p> <p>Storage, expanded worship & office space</p> <p>Expand building</p> <p>Major progress on building</p> <p>Labyrinth & 2nd phase</p> <p>Enough meeting spaces and workrooms to serve community</p>	<p>Regular on-going Bible Study</p> <p>Ministry of Fellowship, Faith Friendship</p> <p>Small groups expanded (Bible, Support, etc.)</p> <p>Classes/Center Spiritual Seekers (education)</p> <p>Make Spiritual Journey available: Advent, Green Yr Study like Lent</p> <p>Formation inspiring action</p> <p>Ready to testify</p> <p>2 times more Programs</p> <p>3 times more Adults and Youth</p> <p>Engaging Sunday School for both Congregation and Youth</p>	<p>A plan to address needs of aging</p> <p>Plan for help for needy, in & out of Parish</p> <p>Safe place to talk about loss & depression</p> <p>Home visitation & calling</p>	<p>Effective marketing of Programs</p> <p>PR (communication) re. Social Action in Community</p>	<p>Sexton (2)</p> <p>Proper Staffing: office, sexton, clergy</p> <p>Full staff</p> <hr/> <p>Housing for Rector, Staff, Homeless</p> <hr/> <p>Active Endowment Committee: Wills/Trusts, seminars</p> <p>Robust Parish-wide Financial Stewardship</p>

St John's Vision 2025

What we would like to see in place in 3-5 years as a result of our actions.

EXHIBIT B SCRIPTURE PASSAGES

1 John 4:7 “Beloved let us love one another; for love is of God, and everyone that loves is born of God and knows God.”

John 21:17 “He said to him a third time, “Simon, son of John, do you love me?” Peter was grieved because he said to him the third time, “Do you love me?” And he said to him, “Lord you know everything; you know that I love you.” Jesus said to him, “Feed my sheep”

Matthew 7:7 “Ask, and it will be given you; seek, and you will find; knock, and it will be opened to you.”

Isaiah 6:8 “Here I am, Lord, send me!”

Micah 6:8 “He has showed you, what is good: and what does the Lord require of you but to do justice, and to love kindness, and to walk humbly with your God?”

Hebrews 10:24 “Let us consider how to stir up one another to love and good works.”

Luke 10:41-42 “Martha, Martha, you are anxious and troubled about many things; one thing is needful. Mary has chosen the good portion, which shall not be taken away from her.”

Philippians 4:7 “And the peace of God, which passes all understanding, will keep your hearts and your minds in Christ Jesus.”

Ezekiel 36:26 “A new heart I will give you, and a new spirit I will put within you; and I will take out of your flesh the heart of stone and give you a heart of flesh.”

2 Corinthians 5:17 “Therefore, if any one is in Christ, he is a new creation; the old has passed away, behold, the new has come.”

1 John 4:18 “ There is no fear in love, but perfect love casts out fear.”

Luke 6:31 “And as you wish that men would do to you, do so to them.”

Nehemiah 2:18 “And I told them of the hand of my God which had been upon me for good, and also of the words, which the king had spoken to me. And they said, “Let us rise up and build.” So they strengthened their hands for the good work.”

Romans 12:2 “Do not be conformed to this world but be transformed by the renewal of your mind, that you may prove what is the will of God, what is good and acceptable and perfect.”

John 14:6 “Jesus said to him, I am the way, and the truth, and the life; no one comes to the Father, but by me.”

John 3:30 “He must increase, but I must decrease.”

John 6:35 “I am the bread of life; he who comes to me shall not hunger, and he who believes in me shall never thirst.”

John 12: 45-46 “And he who sees me sees him who sent me. I have come as a light into the world, that whoever believes in me may not remain in darkness.”

Matthew 17:5 “ This is my beloved Son with whom I am well pleased; listen to him.”

Matthew 20:28 “The Son of Man came not to be served but to serve others and to give his life as a ransom for many.”

Ecclesiastes 4:9-12 "Two are better than one, because they have a good reward for their toil. For if they fall, one will lift up his fellow; but woe to him who is alone. When he falls and has not another to lift him up. Again, if two lie together, they are warm; but how can one be warm alone? And though a man might prevail against one who is alone, two will withstand him. A threefold cord is not easily broken."

2 Corinthians 5:18 "All this is from God, who through Christ reconciled us to himself and gave us to ministry of reconciliation."

1 Corinthians 13:13 "So faith, hope, love abide, these three; but the greatest of these is love."

Matthew 22:37-40 & Mark 12:31 "You shall love the Lord your God with all your heart, and with all your soul, and with all your mind. This is the great and first commandment. And a second is like it, You shall love your neighbor as yourself. On these two commandments depend all the law and the prophets."

"All Are Welcome" Hymn (verse 1) Marty Haugen, b. 1950

Let us build a house where love can dwell

and all can safely live,

a place where saints and children tell

how hearts learn to forgive.

Built of hopes and dreams and visions,

rock of faith and vault of grace;

here the love of Christ shall end divisions.

All are welcome, all are welcome,

all are welcome in this place.

Romans 13:10 "Love does no wrong to a neighbor; therefore love is the fulfilling of the law."

1 Corinthians 16:14 "Let all that you do be done in love."

Matthew 25:40 "Truly I say to you, as you did it to one of the least of these my brethren, you did it to me."

John 8:12 "Again Jesus spoke to them, saying, "I am the light of the world; he who follows me will not walk in darkness but will have the light of life."

Ephesians 4:2 "with all lowliness and meekness, with patience, forbearing one another in love, eager to maintain the unity of the Spirit in the bond of peace."

Matthew 18:20 "For where two or three are gathered in my name, there am I in the midst of them."

Matthew 5:14-16 "You are the light of the world. A city set on a hill cannot be hid. Nor do men light a lamp and put it under a bushel, but on a stand, and it gives light to all in the house. Let your light so shine before men, that they may see your good works and give glory to your Father who is in heaven."

2 Corinthians 13:14 "The grace of the Lord Jesus Christ and the love of God and the fellowship of the Holy Spirit be with you all."

Hosea 12:6 "So you by the help of your God, return, hold fast to love and justice, and wait continually for your God."

John 15:9 "As the Father has loved me, so have I loved you; abide in my love."

1 John 3:11 "For this is the message which you have heard from the beginning, that we should love one another."

Galatians 3:28 "There is neither Jew nor Greek, There is neither slave or free, there is neither male or female; for you are all one in Christ Jesus."

1 John 3:15 “Any one who hates his brother is a murderer, and you know that no murderer has eternal life abiding in him.”

1 John 4:16 “God is love, and who abides in love abides in God and God abides in him.”

**EXHIBIT C
STAINED GLASS PROPOSAL**

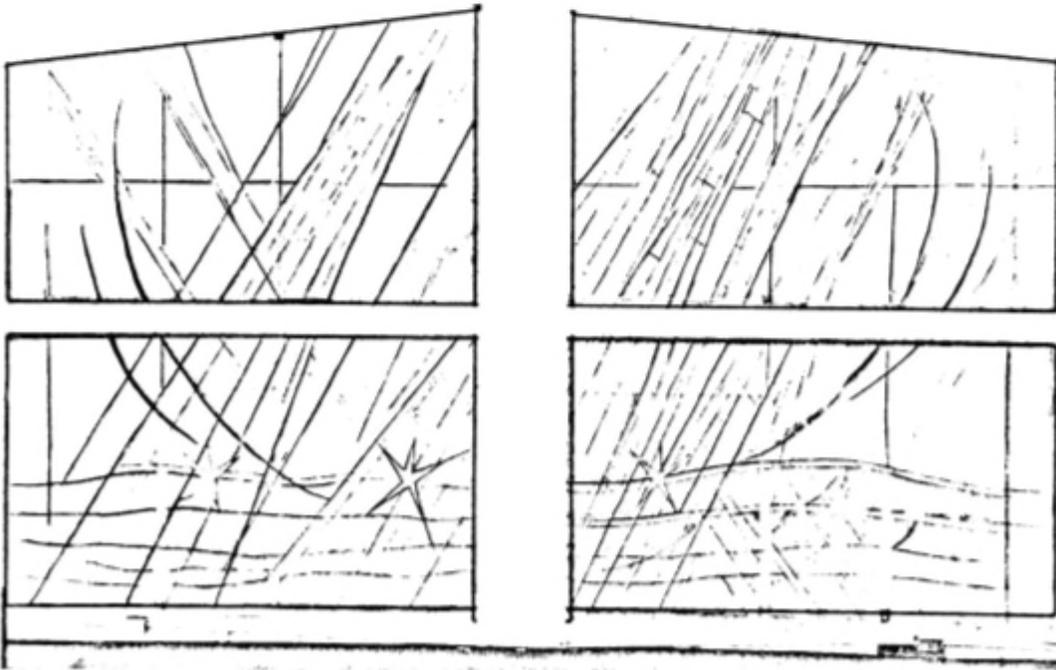
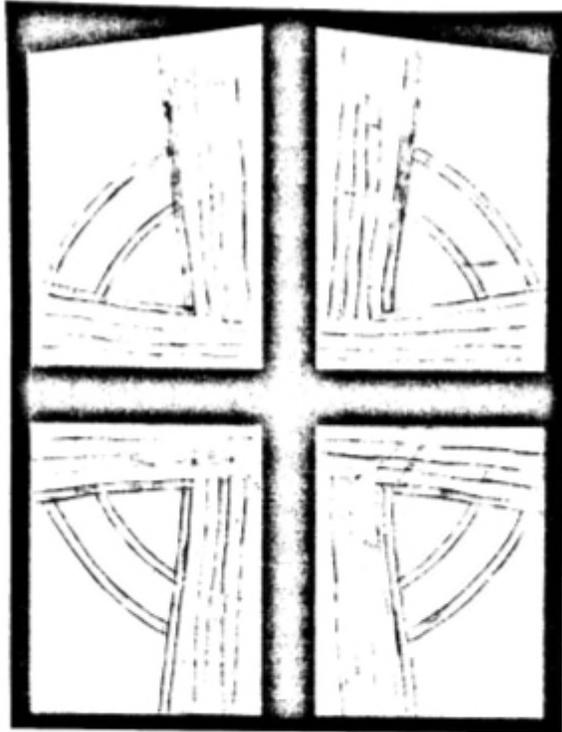


EXHIBIT D DRAFT REVISED SPACE RENTAL SCHEDULE

Area	capacity	Tier 1 discount (org budget under \$100k)		Tier 2 discount (org budget under \$50k)		Fundraiser Rate (to keep overhead low)
		minimum use	maximum use	minimum use	maximum use	
Meeting Rooms						
Youth Center	19	1-10 persons	11-20 persons	1-10 persons	11-20 persons	
Nursery	20	\$25/hr	\$40/hr	\$20/hr	\$35/hr	
Sunday School Rm	20					
Sanctuary	160	1-80 persons	81-160 persons	1-80 persons	81-160 persons	
		\$150/hr	\$250/hr	\$125/hr	\$200/hr	
Cafe	47	first 2 hrs	each additional	first 2 hrs	each additional	
		\$100/hr	\$100/hr	\$75/hr	\$75/hr	
Kitchen (with cafe rental)	bev. only	bev/cold food	bev/hot food			
	\$50	\$100	\$200	20% discount	25% discount	
Plano						
Outside Areas						
Deck/Lawn						\$100
Parking Lot						\$200

NOTES: this is a first draft, please make notes & let me know what you think

EXHIBIT E

GROUNDS LIAISON BUDGET REQUEST

Finance Committee
St. John's Episcopal Church
Re: Budget Increase Request

Benjamin Davis
Vestry Member
Grounds Liaison

To Whom It May Concern:

I would like to request an additional \$5,550 to be added to St. John's grounds budget for calendar year 2019. The informal landscape committee consisting of Anne Sherwood, Leonard Foreman, Floyd Butler and myself would like to spend a portion of the two year budget surplus on St. John's grounds and landscaping. This is about 20% the two year budget surplus after \$30,000.00 is left in the checking account as padding.

Please find a description of how these funds would be spent below:

\$2000 for mulching

\$150 additional oysters shell for pathways

\$400 for new plants

\$500 unbudgeted expenses such as light bulbs new bollards (the bollards are at the end of their expected life) and miscellaneous materials and wages

\$1200 for twice yearly storm drain inspection and cleaning

\$1300 has already been spent on an emergency pressurized storm drain cleaning and on materials and wages which were not in the budget, such as the back pathway upgrade. As you may surmise, these funds need to be replaced for our grounds plan to function smoothly.

The total of funds spent and funds we would like to spend is \$5550.

\$1,400 will also be spent on the mulching project which is already in a restricted account. The mulching will last two years.

Funds in the approved budget will only cover major foreseen expenses and fixed costs. I would like to advise that our funded budget for 2019 including the additional funds detailed above will likely not suffice and an additional budget augmentation request will be made late in the calendar year. I cannot give you an estimate now but suspect it will be significantly less than my current request.

Floyd Butler would like to eliminate his 15 monthly volunteer hours on grounds and my expectation is that professional help as a replacement would likely cost \$750 per month. I will actively recruit new volunteers to offset this expense. I would advise that we prepare for this eventuality.

Thank you for your time and consideration.

Respectfully Submitted,

Benjamin Davis

EXHIBIT F

LIAISON EXPENSE REPORT

Expenses by Liaison		SPENDING 2019 YEAR TO DATE	ANNUAL 2019 BUDGET	REMANING TO SPEND IN 2019
VESTRY MEMBER:		Mar-19		
Rick Becton	SENIOR WARDEN			
50110	Clergy Conference	\$0	\$290	\$290
50120	Substitute Clergy	\$0	\$2,500	\$2,500
50121	Substitute Clergy mileage	\$0	\$20	\$20
	TOTAL	\$0	\$2,810	
Marlene Bumgarner	FORMATION			
50220	Adult Education	\$0	\$190	\$190
50240	Sunday School	\$0	\$270	\$270
50250	Youth Group	\$0	\$3,000	\$3,000
	TOTAL	\$0	\$3,459	
Francis Bayaca & Michael Hudson	OUTREACH / SOCIAL JUSTICE			
50310	Outreach	\$0	\$4,299	\$4,299
50320	COPA	\$0	\$3,000	\$3,000
50325	Adult Education - ESL	\$0	\$100	\$100
50330	Sheltering (Homeless) Program	\$0	\$3,000	\$3,000
	TOTAL	\$0	\$10,399	
Patricia McGowan	PARISH LIFE / HOSPITALITY			
50420	Hospitality/Coffee Hour	-\$60	\$1,420	\$1,480
	TOTAL	-\$60	\$1,420	
Sally Lewis	PASTORIAL CARE / WELCOMING			
50430	Newcomers	\$0	\$160	\$160
50440	Parish Care	0	31.7	\$32
	TOTAL	\$0	\$192	
Barbara Raney	JUNIOR WARDEN			
50490	Vestry Retreat	\$0	\$1,000	\$1,000
51212	Advertising	\$0	\$30	\$30
51244	Meetings/Entertainment	\$69	\$702	\$633
	TOTAL	\$69	\$1,732	
Karen Greenleaf	STEWARDSHIP			
50610	Stewardship	\$734	\$1,705	\$971
50611	Endowment Legacy Society	\$0	\$1	\$1
	TOTAL	\$734	\$1,706	
Anne Baker	WORSHIP			
50701	Reimbursable to: Flowers & Music 1/3-2/3	-\$239		
50705	Worship & Liturgy, Assets	\$73	\$500	\$427
50710	Altar Supplies, Consumable	\$118	\$1,400	\$1,282
50720	Altar Flowers (50721, 22, 23 & 24)	\$71	\$500	\$429
50730	Organ & Piano Maint.	\$0	\$1,440	\$1,440
50740	Musicians/organist - Special	\$0	\$700	\$700
50750	Music Supplies	\$195	\$500	\$305
50765	Other Worship Events/Food	\$0	\$530	\$530
	TOTAL	\$219	\$5,570	

Expenses by Liaison

	SPENDING 2019 YEAR TO DATE	ANNUAL 2019 BUDGET	REMANING TO SPEND IN 2019
Bart Coddington			
BUILDINGS			
51010 Buildings Maintenance (repairs)	\$4,306	\$8,972	\$4,666
51013 Fire Protection System Maint	\$0	\$650	\$650
51014 Bldg. Systems Maintenance (scheduled)	\$0	\$2,000	\$2,000
51020 Janitorial Supplies & Svcs.	\$99	\$500	\$401
51025 Fire Alarm Maintenance Contr	\$255	\$1,020	\$765
51041 Utilities - Electrical	\$0	\$5,586	\$5,586
51042 Utilities - Natural Gas	\$0	\$2,527	\$2,527
51043 Utilities - Building Water	\$0	\$2,831	\$2,831
TOTAL	\$4,661	\$24,086	
Ben Davis			
GROUNDS			
51015 Landscaping & Grounds	\$151	\$8,000	\$7,849
51035 Security Services	\$300	\$2,000	\$1,700
51044 Utilities - Landscape Water	\$568	\$4,427	\$3,859
51045 Utilities - Trash and Recycling	\$152	\$2,600	\$2,448
TOTAL	\$1,171	\$17,027	
Anne Baker			
TREASURER			
50390 Work of the Diocese Fair Share	\$3,917	\$46,285	\$42,368
51011 Reserve - Major Building Repair	\$0	\$3,130	\$3,130
51050 Property Assessments	\$0	\$1,050	\$1,050
51051 Annex Portable Rent	\$0	\$5,200	\$5,200
51110 Umbrella Policy & Liab. Ins	\$1,298	\$3,500	\$2,202
51130 Insurance Other	\$0	\$300	\$300
51160 Workers Compensation	\$0	\$2,500	\$2,500
51220 Bank Service Charges	\$0	\$90	\$90
51225 Payroll Service	\$113	\$900	\$787
51280 Annual Audit	\$0	\$350	\$350
50340 CDSP -Theological Education	\$0	\$1,000	\$1,000
TOTAL	\$5,328	\$64,305	
Rick Becton			
ADMINISTRATION / OFFICE			
51230 Dues & Subscriptions	\$0	\$50	\$50
51239 Copies over contract	\$0	\$30	\$30
51240 Office Supplies	\$63	\$2,520	\$2,457
51242 Computer Software & Supplies	\$340	\$1,000	\$660
51245 Postage	\$0	\$800	\$800
51250 Printing & Publications	\$123	\$220	\$96
51260 Telephone	\$217	\$2,000	\$1,783
51265 Internet Services	\$70	\$840	\$770
51266 Internet Host (website)	\$0	\$1	\$1
51285 Professional Fees	\$0	\$100	\$100
51405 Computer Equipment	\$0	\$1,445	\$1,445
51407 Computer & software maintenance	\$0	\$225	\$225
51410 Office Equip. Maintenance	\$0	\$959	\$959
TOTAL	\$813	\$10,190	
TOTAL EXPENSES	\$12,936	\$142,896	

EXHIBIT G

NOTES ON FUNDS ACCOUNTS

Equity (needs a better name)	Account groupings	Individual accounts	Comments and explanations
33000	Designated Funds		
33001	Designated Accounts		
33006		RDF Rector's Discretionary	This has a separate bank account
33007		DOK Daughters of the King	This has a separate bank account because they are a chapter of a national organization
33010	Designated Funds - ShortTerm		
33015		Fund - ESL	
33018		Fund - Altar Guild	This is where we collect money for projects that are not complete in the calendar year (or where a gift has been given for a specific purpose)
33020		Fund - Outreach	Events, consumables, food, temporary art installations, rented equipment, linens (2016-17)
33024		Fund - Building Maint	
33025		Fund - Landscape	Roll over from unspent operating fund
33030		Fund - Music Camp	This project is not currently in our annual plan, we could reassign this money
33035		Fund - Sunday School	
33036		Fund - Stewardship Training	Reserved from 2018 unspent, to allow training of new Stewardship leadership
33040		Fund - Rev. Eliza	
33042		Fund - Rector Education	By contract we agreed to collect any unspent Rector Education \$ here to carry forward
33044		Fund - ECW	This is left over funds from a Helpful Shop grant. (Blanket material for Homeless Services Center
33046		Fund - Habitat	This was formerly used to buy lunch makings for workers
33050		Fund - Sudan Scholarship	Pass through for collecting the donations and paying out the total
33053		Fund - Balinese Scholarship	Pass through for collecting the donations and paying out the total
33054		Fund - Youth Groups	
33063		Mikkelsen Trust Grants	Pass through for distributing gains to the prescribed recipients. We manage this for the "estate"
33061		Fund - Order of St. Luke	Pass through for collecting donations for the Bishop
33065		Good Friday Bishop's Collection	Pass through for collecting donations for the UTO
33066		United Thank Offering Collection	
33110	Designated - Long Term		
33110		Capital Fund - Altar Guild	Major permanent tangible worship improvements, furniture, non consumables
33155		Capital Fund - Organ	Single donor, provided in 2018 for installation of the Hook-Roslais organ
33165		Reserve - Bequest Maintenance	Created to fund any liabilities we might incur while we held a real property bequest (Sanders)
33170		Fund - Planned Giving	Single donor, provided 2005-06
33175		Jean Strong Bequest	Single donor, unassigned purpose
33180		Endowment - Rebele/Aptos youth	Single donor, income to fund Aptos Youth program. Never intend to spend the capital down.
33200	Designated Funds		
33230	Columbarium	Columbarium Fund	Purpose grouped account, multiple accounts for a single purpose
33231		Columbarium Niche	Funds for building the columbarium
33232		Columbarium Niche	Seed money for design and construction of the columbarium
			Paid by people who reserved a niche. To be spent on construction and maintenance

33235 Curate Comunbarium Memorial Paid by people who reserved space on the memorial wall or in ground ash space. To be spent on construction & maint.
 33243 Curate Fund for Curate - Nelson Funds for hiring a Curate, once enough is collected to cover 2 years of salary & benefits
 33245 Curate Fund for Curate - Milkelsen Single (bequest? Endowment?) here we are showing accumulated interest, not the capital(?)
 Single (bequest? Endowment?) here we are showing accumulated interest, not the capital(?)

34000 Designated Reserves
 34010 Reserve - Rector Sabbatical Collected over years for an anticipated event (7 to 20 years?)
 34015 Reserve - Rector Medical Every 7 years the Rector is due a 3 month sabbatical. This pays for an interium priest. Collects monthly in 61070
 Created when Rector moved to wife's plan. That year's unspent budgeted amount was moved to this reserve in case wife's plan became unavailable
 34025 note #1 Reserve - Rector Search Created over 3 years to fund the cost of calling a new Rector. \$25,000 was the recommended amount, which we met.
 34030 Reserve - Bldg Maint 1% of received pledges added each year to collect a fund for major repairs, "new roof"
 34045 Reserve - Newcomers Set up in 2011 from Reserve for Contingencies Fund
 34050 Reserve - Musicians Created when the Organist's contract called for him to hire alternative musicians once a month. He never did this.
 34080 Reserve - Contingencies* This is our place to retain enough money to maintain a balance in our checking account sufficient to cover salary and bills when income is late. Also creates an emergency fund when crises or opportunities arise. Also cover those years when we don't make budget and finish the year in the red.

note #1 This money was voted by the 2018 Vestry to spend on a new copier and pay for consulting services from Lis Lindsay.

* From 2019 forward the bookkeeper will accumulate all the unspent and overages here. (Some years ago a donor gave the church \$30,000 to keep in our accounts as float)

Terms and ideas that need clarification:
 Donor designated: This is very difficult to repurpose. Donor designations must be honored, so we must maintain visibility
 Vestry designated: These are easier to change by current Vestry vote, keeping in mind the reasoning of the previous Vestry
 Endowment: sources of funds where we plan to use only the interest to fund the project, maintaining the capital whole.

Proposed Time horizons for operating fund spending:
 current term: 1 up to 2 years probably spent or used in the Lalison's time horizon, includes pass through fund acc'ts
 mid term: 2 to 6 years probably spent or used in the Vestry's time horizon, to collect funds for larger purpose
 long term: 7 to 20 years probably spent or used in the Congregations time horizon, to collect funds for dreams and unknowns

Proposed Time horizons for capital fund spending:
 Near Term: 10 year use Like the chairs, TV, window shades
 Far Term: 100 year use Like the stained glass, or construction of new facilities