

Pastoral Care Committee Charge

1. Purpose

The Pastoral Care Committee (PCC) is a standing committee of the Rector. The committee provides oversight and coordination for St. John's pastoral care ministries and new member welcoming activities. The PCC also provides regular reports to the Vestry's Internal Ministry Support Team about the pastoral care ministries of the parish.

2. Membership

The committee shall be composed of the rector, the deacon, and three to five additional members appointed by the Rector. Each member will serve a two-year term and may be reappointed. Each member will be expected to provide leadership for one or more of the supported ministries. The chair of the committee is appointed by the rector and shall serve a one-year term and may be reappointed.

3. Meeting Frequency

The committee shall meet at least nine times a year and may schedule additional meetings as necessary at the request of the rector or the committee chair.

4. Role and Function of the Committee

For each of the pastoral ministries of St. John's, the PCC establishes and reviews protocols that clearly describe the nature of that ministry, the services that are provided by the ministry, what tools the parish will provide to accomplish that ministry, and the reporting requirements of that ministry. The following ministries are under the oversight of the Pastoral Care Committee:

- Prayer List
- Pastoral Visits
- Lay Eucharistic Visitors (LEVs)
- Card Ministry
- Call Ministry
- Meal Delivery
- Transportation
- New Member Welcome & Integration

The PCC will provide guidance to the Rector on what the current pastoral needs are within the parish, based on information gathered from the pastoral ministries.

Members of the PCC will hold in the strictest confidence the information about parishioners of which they become aware through their work with the PCC.