

Approved 1/21/18

2017 BUDGET      2017 ACTUAL AS OF DEC 31      2018 APPROVED      notes:

Delta 2017 budget to actual

100% of 2018 pledges: \$302,146

**OPERATING INCOME**

40110	Loose Offerings (Anon. Gifts)	\$4,000	\$5,234	\$4,500	
40115	95% of Stewardship Pledge	\$280,303	\$291,090	\$287,039	2.40% increase over 2017
40121	Prior Year Pledges Realized	\$2,000	\$3,342	\$3,000	
40124	Helpful Shop Tithe	\$6,000	\$6,260	\$6,000	
40130	Identifiable Offerings	\$12,000	\$17,095	\$15,000	these are non pledge gifts
40139	Coffee/Hospitality Donations	\$100	15	\$25	

**GIFTS FOR FLOWERS**

40141	Sunday Flowers	\$700	\$835	\$700	
40142	Memorial Flowers	\$100	\$50	\$100	
40143	Easter Flowers & Music (1/3 & 2/3)	\$900	\$747	\$800	
40144	Christmas Flowers & Music (1/3 & 2/3)	\$850	\$707	\$650	
40140	TOTAL FOR FLOWERS	\$2,550	\$2,339	\$2,250	20% goes to Fair Share

**GIFTS ON HOLY DAYS**

40151	Easter Offering	\$1,300	\$645	\$800	
40153	Christmas Offering	\$1,300	\$625	\$1,000	
40150	Holy Days - Other	\$0	\$207	\$200	
40150	TOTAL FOR HOLY DAYS	\$2,600	\$1,477	\$2,000	
40160	Memorial, Birthday, Anniv	500	\$0	\$200	

**FUND RAISERS**

40183	Amazon/Scrip Program	\$250	\$132	\$150	
40184	Christmas Cookie & Craft Sale	\$4,070	\$1,278	\$3,000	Sold from the Helpful Shop
40180	TOTAL FUND RAISERS	\$4,320	\$1,410	\$3,150	
41200	Facilities Use	5,500.00	\$5,230	\$4,600	Pacific Voices moved on to a bigger space

40100 SUBTOTAL OPERATING INCOME \$319,873 \$333,492 \$327,764

**INTEREST & DIVIDEND**

49250	Schwab Div&Int	\$0	\$1	\$0	
49400	SCC Bank MM Interest InC	\$0	\$155	\$0	
49000	TOTAL INTEREST & DIVIDEND	\$0	\$156	\$0	

40000 TOTAL INCOME \$319,873 \$333,648 \$327,764

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	2017 BUDGET	2017 ACTUAL	2018 APPROVED	notes:	Delta 2017 budget to actual  (positive is good)	
<b>EXPENSES</b>						
<b>CLERGY</b>						
50110	Clergy Conference	\$350	\$270	\$350		\$80
50120	Substitute Clergy	\$2,675	\$3,273	\$2,500	add clergy mileage here	-\$598
50100	TOTAL CLERGY	\$3,025	\$3,543	\$2,850		
<b>EDUCATION</b>						
50220	Adult Education	\$330	\$218	\$333		\$112
50221	Adult Education - ESL (see OUTREACH)					\$0
50240	Sunday School	\$847	\$168	\$855		\$679
50250	Youth Group	\$2,200	\$0	\$2,222		\$2,200
50200	TOTAL EDUCATION	\$3,377	\$386	\$3,411		
<b>OUTREACH</b>						
50310	Outreach	\$4,730	\$4,320	\$4,777		\$410
50320	COPA	\$3,000	\$3,000	\$3,000		\$0
50330	Sheltering (Homeless) Program	\$3,300	\$3,119	\$3,333		\$181
50340	CDSP -Theological Education	\$1,100	\$1,100	\$1,111		\$0
5032X	English as a second language - ESL	\$330	\$330	\$333		\$0
50390	Work of the Diocese Fair Share	\$42,526	\$39,327	\$43,903	10% of 204k+20% of anything over, afte	\$3,199
50300	TOTAL OUTREACH	\$54,986	\$51,196	\$56,457		
<b>PARISH LIFE</b>						
50420	Hospitality/Coffee Hour	\$2,750	\$2,438	\$1,578	Use \$1200 for Feast@Five under Worsh	\$312
50430	Newcomers	\$220	\$807	\$222		-\$587
504XX	Parish Care			\$313	Added at Vestry retreat 2018	
50490	Vestry Retreat	\$325	\$1,228	\$1,000	Rector, speaker, help strapped Vestry rr	-\$903
50400	TOTAL PARISH LIFE	\$3,295	\$4,473	\$3,113		
<b>STEWARDSHIP</b>						
50610	Stewardship	\$1,875	\$1,162	\$1,894		\$713
50611	Endowment Legacy Society	\$1	\$0	\$1		\$1
50600	TOTAL STEWARDSHIP	\$1,876	\$1,162	\$1,895		
<b>WORSHIP</b>						
50710	Altar Supplies	\$1,430	\$2,552	\$1,444		-\$1,122
50720	Altar Flowers	\$2,585	\$1,214	\$2,611		\$1,371
50730	Organ & Piano Maint.	\$880	\$560	\$1,600		\$320
50740	Musicians/organist - Special	\$1,650	\$2,905	\$1,650		-\$1,255
50750	Music Supplies	\$550	\$414	\$556		\$136
50760	Worship & Liturgy	\$220	\$718	\$222		-\$498
50765	Other Worship Events/Food		\$82	\$1,200	Feast@Five ( new )	
50700	TOTAL WORSHIP	\$6,750	\$8,444	\$8,083		
<b>FACILITIES</b>						
51010	Buildings Maintenance (repairs)	\$6,900	\$9,253	\$9,969	added \$3000 for extra repairs	-\$2,353
5101X	Reserve - Major Building Repair			\$3,021.46	1% of Pledged total to acct 33024	
51013	Fire Protection System Maint	\$650	\$307	\$650		\$343
51014	Bldg. Systems Maintenance (scheduled)	\$2,000	\$1,265	\$2,000		\$735
51015	Landscaping & Grounds	\$9,000	\$9,584	\$9,000		-\$584

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51020	Janitorial Supplies & Svcs.	\$800	\$1,136	\$1,000		-\$336
51025	Fire Alarm Maintenance Contr	\$1,020	\$1,020	\$1,020		\$0
51035	Security Services	\$1,600	\$2,004	\$2,000	cost has gone up	-\$404
51040	Utilities	\$12,000	\$15,946	\$16,000		-\$3,946
51050	Property Assessments	\$1,000	\$1,038	\$1,050		-\$38
51051	Annex Portable Rent	\$4,100	\$5,243	\$5,200		-\$1,143
51060	Interest Pmts on Cap. Debt	\$1,000	\$0	\$0	Building is paid off!!	\$1,000
51000	TOTAL FACILITIES	\$40,070	\$46,795	\$50,910		
	<b>INSURANCE GENERAL</b>					
51110	Umbrella Policy & Liab. Ins	\$3,900	\$4,935	\$3,500		-\$1,035
51130	Insurance Other	\$300	\$0	\$300		\$300
51160	Workers Compensation	\$1,300	\$856	\$1,000	includes some Helpful shop	\$444
51100	TOTAL INSURANCE GENERAL	\$5,500	\$5,791	\$4,800		
	<b>OFFICE/ADMINISTRATION</b>					
51210	Advertising - Phone Book	\$502	\$154	\$200		\$348
51212	Advertising-Other	\$110	\$0	\$111		\$110
51220	Bank Service Charges	\$1	\$98	\$100		-\$97
51225	Payroll Service/Software subscriptons	\$550	\$750	\$900	QuickBooks w/payroll online	-\$200
51230	Dues & Subscriptions	\$110	\$20	\$111		\$90
51239	Copies over contract	\$30	\$0	\$30		\$30
51240	Office Supplies	\$3,256	\$2,539	\$2,800		\$717
51242	Computer Software & Supplies	\$1,100	\$620	\$1,111		\$480
51244	Entertainment/Rector Business Expense	\$935	\$770	\$935		\$165
51245	Postage	\$1,100	\$735	\$1,111		\$365
51250	Printing & Publications	\$242	\$358	\$244		-\$116
51255	Copier Lease	\$510	\$1,028	\$1,000	cost has gone up	-\$518
51260	Telephone	\$1,860	\$2,314	\$2,250		-\$454
51265	Internet Services	\$950	\$963	\$950		-\$13
51266	Internet Host (website)	\$135	\$61	\$135		\$74
51280	Annual Audit	\$500	\$350	\$500		\$150
51285	Professional Fees	\$100	\$0	\$100		\$100
51200	TOT. OFFICE/ADMINISTRATION	\$11,991	\$10,759	\$12,589		
	<b>OFFICE EQUIPMENT</b>					
51405	Computer Equipment	\$600	\$0	\$1,606	If we need a new computer	\$600
51407	Computer & software maintenance	\$0	\$250	\$250		-\$250
51410	Office Equip. Maintenance	\$800	\$1,461	\$1,000		-\$661
51400	TOTAL OFFICE EQUIPMENT	\$1,400	\$1,711	\$2,856		
50000	TOTAL EXPENSES	\$132,270	\$134,261	\$146,964		-\$1,991

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Delta 2017 budget to actual

**SALARIES & COMPENSATION**

**PART TIME SALARIES**

60010	Bookkeepers Salary (Church portion)	\$11,388	\$10,908	\$11,388	(Helpful Shop portion is not included)	\$480
60040	Nursery Care	\$2,743	\$1,175	\$2,000		\$1,568
60050	Organist Salary	\$21,149	\$13,750	\$22,000	\$15000 is contract amt	\$7,399
60056	Youth Music Camp Leader	\$0	\$0	\$0	no employee currently	\$0
60060	Youth Coordinator	\$5,000	\$0	\$0	no employee currently	\$5,000
60090	Janitor	\$3,500	\$3,675	\$4,200		-\$175
600xx	Sexton/Verger				is \$15000 a good starting salary?	
60100	TOTAL PART TIME SALARIES	\$43,780	\$29,508	\$39,588		\$14,272

**RECTOR**

61010	Salary -Rector	\$83,448	\$23,400	23,448		\$60,048
61020	Housing -Rector		\$60,700	\$60,000	Amt chosen by Rector	-\$60,700
61030	Medical Insurance -Rector	\$13,472	\$12,297	\$12,384	covers rector + 1/2 spouse	\$1,175
61032	Life Insurance-Rector	\$300	\$52	\$300		\$248
61040	Mileage -Rector	\$1,600	\$1,039	\$1,500		\$561
61050	Pension Premium -Rector	\$14,826	\$16,439	\$15,021	18% of salary + housing	-\$1,613
61060	Dental/Disability Ins-Rector	\$2,170	\$2,085	\$2,170	covers two people	\$85
61070	Sabbatical Resv. -Rector	\$1	\$0	\$3,000	\$4000 in reserve. Add back in 2018	\$1
61075	Education Fund - Rector	\$500	\$479	\$500	@ \$3000 per year, 7 yrs	\$21
61080	Reserve - Perm Rector Search	\$6,000	\$6,003	\$0		-\$3
61000	TOTAL RECTOR	\$122,317	\$122,494	\$118,323		-\$177
62010	Salary -Office Manager	\$16,640	\$14,339	\$17,100	50 wks x\$15x15 hours a wk =\$11,250	\$2,301
65010	Payroll Taxes	\$5,500	\$4,129	\$5,500	50 wks x\$15x20 hours a wk=\$15,000	\$1,371
65600	Recruit Employees Expenses	\$290	\$69	\$290		\$221

60000	TOTAL SALARIES & COMPENSATION	\$188,527	\$170,539	\$180,801		\$17,988
	TOTAL FLEXIBLE EXPENSE & SALARY	\$43,778	\$35,565	\$43,237	flexible expenses + unassigned salaries	
	TOTAL EXPENSE, SALARY & COMP.	\$320,797	\$304,800	\$327,764		
	TOTAL INCOME	\$319,873	\$333,648	\$327,764		

EXPENSE & SALARY BALANCE REMAINDER \$0 \$0 is money available for pay raises, other extras, or or Sexton/Verger

% CHANGE OF FLEXIBLE EXPENSES, UNUSED 0.00%

NOTES:

60016	Helpful Shop Reimb Bookkeeper	-2,292.00			color	ADJUSTIBLE BUDGET ITEM
60010	Bookkeepers Salary (both jobs)	13,680.00			meaning	FIXED BUDGET ITEM

ADJUST EXPENSES TO BALANCE BUDGET: INCREASED BY 1.00%