

**MINUTES
OF A REGULAR MEETING OF
THE VESTRY OF
EPISCOPAL CHURCH OF ST. JOHN THE BAPTIST, APTOS, CALIFORNIA**
a California nonprofit religious corporation

June 9, 2020

A regular meeting of the Vestry of Episcopal Church of St. John the Baptist, Aptos, California, a California nonprofit religious corporation (the “Parish”), was held via Zoom conference at 7:00 p.m. on Tuesday, June 9, 2020, pursuant to notice duly given.

ATTENDANCE

Vestry Members ⁽¹⁾	Present	Absent	Others Present
The Rev. Tracy Wells Miller, Rector	X		Nelson Crandall, Treasurer and Clerk of the Vestry
Annie Henry (2022)	X		Cameron Jackson, parishioner
Barbara Raney (2020)	X		The Rev. Joan Anderson, Deacon
Bart Coddington, Senior Warden (2021)	X		Lisa Freeman, ACYP Director
Benjamin Davis (2021)	X		Anne Baker, parishioner
Cara Lucchesi (2022)		X	John Melvin, parishioner
Chris Rowen (2022)	X		Chris Cottle, parishioner
Francis Bayaca (2021)	X		
Karen Greenleaf (2020)	X		
Nancy Shephard (2022)	X		
Patricia McGowan (2020)	X		
Sally Lewis (2020)	X		

The order of presentation of the items below does not necessarily reflect the order of discussion of the items at the meeting.

OPENING

Mother Tracy called the meeting to order at 7:09 p.m. and led the opening prayer. For a devotional exercise, the Vestry practiced a Lectio Divina on Genesis 28:10-22 (Jacob’s dream).

¹ Term ends in December in the year indicated.

APPROVAL OF THE MINUTES OF THE APRIL AND MAY VESTRY MEETINGS

Upon motion duly made, seconded, and unanimously carried with one abstention, the following resolution was adopted:

RESOLVED, that the minutes of the April 14, 2020 and May 12, 2020 meetings of the Vestry are hereby approved as presented.

ACCEPTANCE OF GIFT OF COMPUTER

Upon motion duly made, seconded, and unanimously carried with one abstention, the following resolution was adopted:

RESOLVED, that Bart Coddington's gift of an Apple laptop computer to be dedicated for the use of Mother Tracy, at a cost of \$2,694.12, is hereby ratified and approved.

RENEWAL OF MEMBERSHIP IN COPA

Upon motion duly made, seconded, and unanimously carried with one abstention, the following resolution was adopted:

RESOLVED, that the officers of the Parish are authorized to renew the Parish's membership in COPA (Communities Organized for relational Power in Action) for 2020-21.

PLAN TO HIRE ADDITIONAL ACYP STAFF

Aptos Community Youth Program Director Lisa Freeman gave a presentation on what it would take for the Program to begin meeting with youth again. The current shelter-in-place rules allow ACYP to have meetings with a small group of students so long as the participation is limited to the same individuals at each meeting. Diocesan and Parish policies require that there be two adults present whenever youth meet in a Parish-sponsored activity. Therefore, to meet both County and Diocesan requirements, it will be necessary for the Program to hire two additional part-time staff to continue operations. Lisa is working with the personnel committee to prepare job descriptions. No action was taken.

AFC ROTATING SHELTER PROGRAM

Mother Tracy reported that the Association of Faith Communities (AFC) in Santa Cruz is considering a change in the structure of its rotating shelter program, in which the Parish participates. Instead of accommodating the unhoused in a different church building each night, each participating church would donate the use of its building for one month. Mother Tracy suggested that a special meeting of the Vestry be called to meet with AFC representatives to discuss the idea and answer questions. The consensus of the Vestry was that there were obvious benefits to such a change, and that further discussion is warranted.

RECTOR'S LETTER OF AGREEMENT

Article 9, Section 8 of the Parish Bylaws states in part, "The terms and conditions of the Rector's Letter of Agreement shall be reviewed with the Vestry every three years, and the results of that review recorded in the minutes of the Vestry." The Vestry Administration Support Team is undertaking this project, with Michael Hudson taking the lead.

POLICE BRUTALITY AND ANTI-RACISM

Mother Tracy reported that the Parish generally reacted well to her participation in the June 6 Watsonville demonstration in support of Black Lives Matter, but she did get some feedback that participation in the demonstration was inappropriate at a time when the Parish is unable to meet in person for services. The Vestry discussed the Parish's historical support of civil rights and equal justice and discussed things the Parish might do to express solidarity with the protestors, such as posting signs and wearing arm bands. Upon motion duly made, seconded, and carried unanimously, the following resolution was adopted:

RESOLVED, that the Vestry commends Mother Tracy for her initiative in representing the Parish at the June 6, 2020 demonstration in support of Black Lives Matter in Watsonville.

DIOCESAN RE-ENTRY PLAN

Mother Tracy advised the Vestry that the Diocese will not permit any parish to resume on-site services until each parish in the same deanery has adopted an opening plan approved by the Bishop. Mother Tracy has appointed a reopening committee consisting of Sexton Matt McCabe (chair), Wardens Bart Coddington and Benjamin Davis, Helpful Shop Manager Diane Scofield, and parishioner Andrew Pudan to recommend a re-entry plan for Vestry consideration.

VISION OF A COMPLETED CAMPUS

Parishioner Anne Baker reviewed the vision of the Architecture & Space Use Committee for a completed campus as set forth in the *Architectural Implications of St. John's Mission and Hopes* as presented to the Vestry at the May meeting. The next step will be to solicit parishioner input on the document. When finally approved by the Vestry, the architects that the Parish eventually retains will use the document to guide them in their design work.

EXECUTIVE SESSION

At this point, all participants in the Zoom conference other than Vestry members and the Clerk signed out of the conference so the Vestry could discuss confidential personnel matters.

RECTOR'S ANNUAL REVIEW

Bart reported on Mother Tracy's annual review, which was given last week. Bart did not give any details except to say that the review was generally positive.

TREASURER'S REPORT

Treasurer Nelson Crandall reported that he did not receive confirmation that the May QuickBooks entries were up to date until a few hours before the Vestry meeting. Nelson mentioned, however, that pledges were about \$20,000 ahead of budget for the first five months of the year.

REPORT OUT

The consensus of the Vestry was that the following items should be reported to the Parish on Realm:

- Mother Tracy's annual review
- The Vestry's support for Mother Tracy's participation in the Watsonville demonstration
- AFC's exploration of restructuring its rotating shelter plan
- Appointment of the re-entry committee
- Updating the Rector's Letter of Agreement
- Anne Baker's presentation on the vision of a completed campus
- Ways the Parish can support the Black Lives Matter movement

EVALUATION

Each participant in the meeting gave a one- or two-word evaluation of the meeting. The words used included thoughtful, thorough, intense, awesome, and productive.

ADJOURNMENT

Mother Tracy led a closing prayer. The meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Nelson Crandall

Nelson Crandall, Clerk of the Vestry